

Warsaw, May 15th 2020

Arrangements for the registration of full-time students for the winter semester in the academic year 2020/2021

The registration will be carried out according to the following schedule:

1. Initial registration decisions (stage completion status) will be announced on individual students accounts on the USOS-Web portal on Monday, **September 21th, 2020**.
2. *Students of the first-cycle studies, semesters 1-5*, who failed in some courses and want to present their oral explanations or would like to get advice, should meet the Vice-Dean for Academic Affairs on **Monday, September 21th, 2020**, in the **room 109**:
 - *sem. 1 and 2* – at 10:00 am.,
 - *sem. 3 and 4* – at 11:00 am.,
 - *sem. 5* - at 12:00 am.
 - *students of English medium studies* – at 2:00 pm.

Students of the first-cycle studies, semesters 6, 7, 8, and students of the second-cycle studies, wishing to submit their oral explanations or seeking advice, should meet the appropriate Vice-Director of the Institute for Academic Affairs on **Monday, September 21th, 2020**, at **10:00 am**, in the **room 116**.

3. **The board examinations** (on the initiative of the Vice-Dean or at the student's request) will take place on **Wednesday, September 23rd, 2020, at 10:00 am**. It is recalled, that students are directed to these examinations in exceptional, particularly justified cases only, in accordance with the study regulations.
4. Students' written appeals against the registration decisions will be accepted in the Dean's office, on **Wednesday, September 23rd, 2020, till 3:00 pm**, in the **room 115**.
5. Students, who have appealed against the registration decisions in the written form and would like to present their explanations, have to meet the Dean on **Thursday, September 24th, 2020, at 10:00 am**, in the **room 115**.

Notice!

- **September 24th, 2020 (Thursday)** is the hard deadline for considering by the Dean any issues related to the registration of students for the winter semester 2020/2021. This means that the registration is definitely completed and from this day the registration decisions will be not changed.
- Any explanations submitted after **September 24th, 2020**, will not be considered, even if it causes such consequences like stopping the scholarship for studying or deleting from the registry of students.
- Students applying for health leave in the summer semester of the academic year 2019/2020, should ask for referrals to the Medical Commission immediately after the health problem occurs, not later than by the end of the classes (i.e. till June 16th, 2020). After this date (the last day of the classes), referrals to the Medical Commission will not be issued.

Associate Dean for Academic Affairs
Daniel Paczesny, Ph.D.